



2026-27 Registration Form – Elementary

Register early to save up to \$150!

Class Level (check one)

Preferred Day: Tues Thurs Sat

A1 _ B1 _ C1 _

(consult schedule-check one)

A2 _ B2 _ C2 _

Student's First Name	Last Name	DOB mm/yy	Name of Day School	Grade in Sep.
Home Address	City	Postal Code		

Mother's First Name	Last Name	Cell Phone	Mother's Email
Father's First Name	Last Name	Cell Phone	Father's Email

Who should be the primary contact?

(check one) Mother _ Father _

Sibling name Grade

Sibling name Grade

Are you new to Write on Q this year? How did you hear about us?

Referred by a parent at Write on Q: _____ (name-please specify)

OR

Google Facebook Other: _____ (be specific)

Policies and Payments:

- I have read and understood the policies on page 2.
- I understand that my deposit is non-refundable, and it is my responsibility to submit my payments on time.
- I acknowledge that any refunds will be made in accordance with the policies on page 2.

I accept this agreement by typing or signing my name:

parent's signature/typed name dd/mm/yy

Payment Due Dates:	September 12, 2026 - June 8, 2027	Amount
Deposit (due at registration)	- non-refundable; part of total fees	\$350
Aug. 18, 2026 (Sep-Dec. fees)	- submit by Aug.18 to avoid a late penalty	\$950
Dec. 1, 2026 (Jan-June fees)	- deduct \$150 if registering by May 15, 2026 → OR - deduct \$100 if registering by June 30, 2026 →	\$1350

****Late payments are subject to a penalty. See page 2.****

Policies

Registration & Tuition:

1. Registration forms should be emailed to info@writeonq.ca. Registration will be confirmed by email within five business days once Write on Q receives a complete registration form and the deposit (non-refundable). Contact the Director promptly if you do not receive a confirmation email.
2. New students must complete an assessment and submit a recent report card for review before registration.
3. Submit tuition payments by Interac e-Transfer.
 - a. Payments must be received on or before the due date on page one. Late payments are subject to a \$50 penalty.
 - b. Tuition fees are collected in advance to plan for the school year. If a student withdraws before the end of the course, future payments will be cancelled if the Director is notified by email at least two weeks before the next payment date. Refunds for a partial term or processed payment are not available.
 - c. August tuition payments more than two weeks late may result in the student losing his/her spot in the class, and the deposit payment will not be refunded.
4. Write on Q reserves the right to withdraw a class due to insufficient enrollment. All payments, including the deposit, will be refunded if a class is withdrawn.

Administration:

1. To maximize the program's benefits, students must complete the homework as prescribed by Write on Q. Please review the Homework Expectations in the student binder.
2. A student may attend up to two makeup classes per academic year at no extra charge if there is another class of the same level and if space is available. Please contact the Director as soon as you know of a potential absence.
3. Students who are picked up more than ten minutes after the end of their class may be subject to a late pick-up fee of \$25/per half hour or part thereof.
4. Write on Q uses email, Zoom and other digital platforms to connect with students and their parents. Families must consent to these tools and acknowledge their inherent privacy risks.
5. In severe weather, Write on Q classes may move online, or teachers may rework upcoming lessons to ensure student learning is not interrupted. Parents are responsible for checking their email on inclement weather days.
6. Parents agree to email updates and promotions when registering for the program. Consent may be withdrawn at any time.